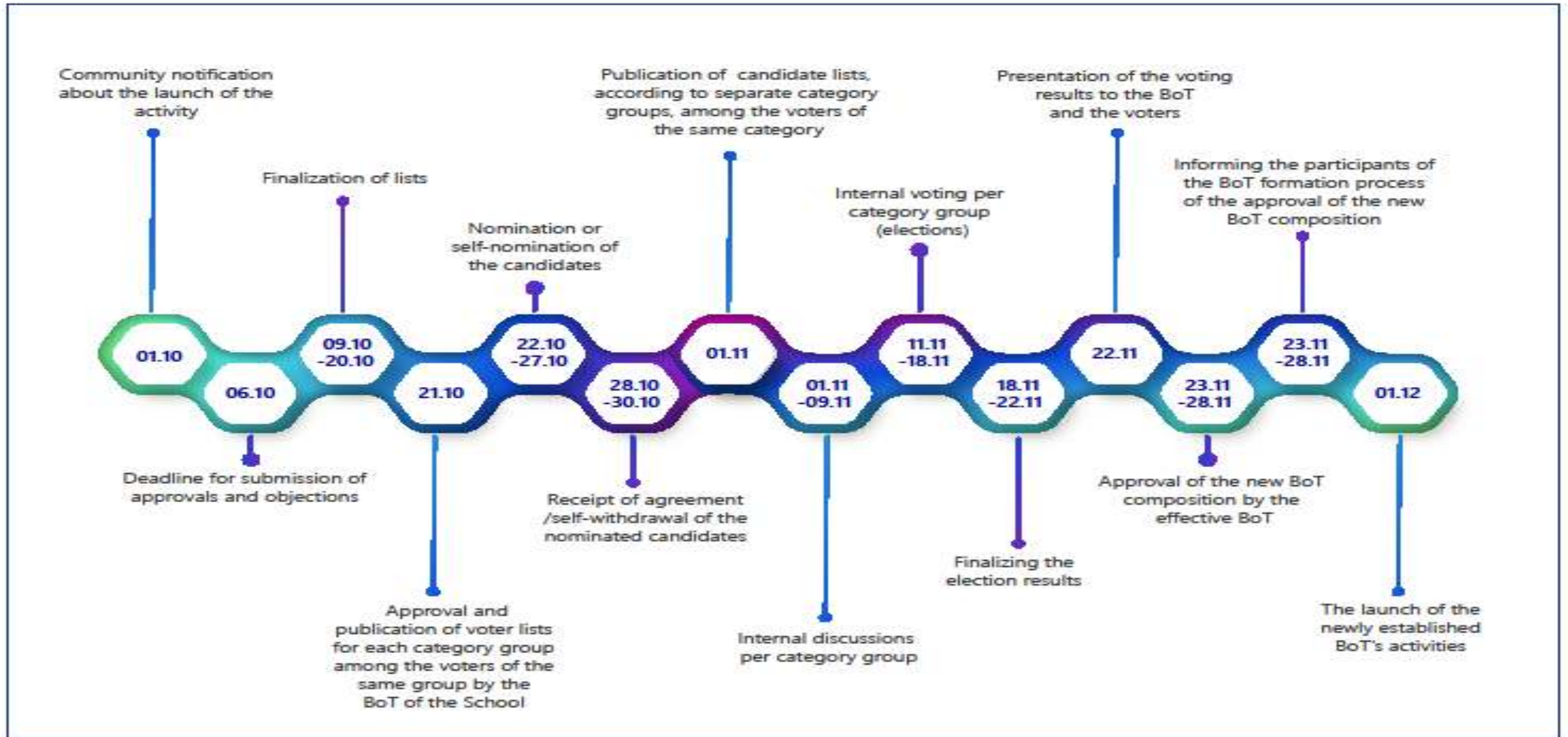


AYB SCHOOL
THE PROCESS OF
FORMATION OF THE
BOARD OF TRUSTEES,
2023



The timeline for the formation of BT

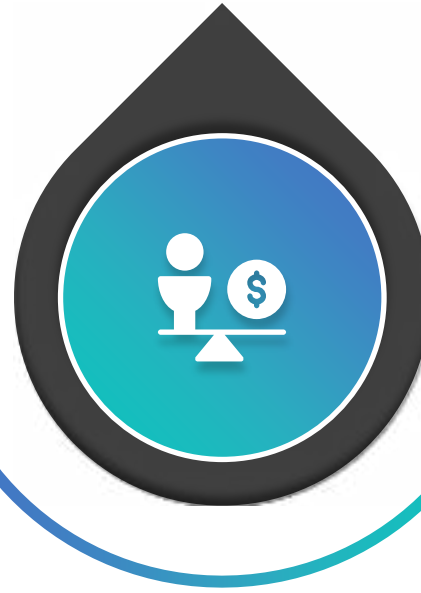


Membership of BT and terms of service

The BT comprise of 12 members who are elected from 7 constituent groups



Term of BT is 2 years



The members of the BT shall elect the Chairman of the BT by simple majority of votes

Strategic Donor Grand Sponsor Main Donor with Financial Obligations Continuous donor Strategist Ayb School Alumnus Teaching Staff Representative



CONSTITUENT GROUPS



- max. 2 members-
\$1 million or more

- max. 2 members-
obligation in the
amount of \$60,000
2 years

- max. 3 members-
\$12,000 or more
for last 2 years

- max. 2 members-
\$4,000 or more for
last 2 years

- max. 1 member by
the decision of the
BT
- 5 years of
experience in
education

- max. 1 member
- President of "Ayb"
Alumni Club

- max. 1 member
- The current teacher
of the school Ayb or
has at least 10 years
of experience in the
field of education



Strategic Donor



To be nominated for the BoT as Strategic Sponsor, the amount of donations to the School and/or Ayb Educational Foundation should exceed USD **1,000,000**



Pursuant to these Regulations, if by the time of the next election scheduled to be conducted in 2 years, the donations made to the School and/or Ayb Educational Foundation by such sponsor exceed USD **1,000,000**, such sponsor shall be entitled to be involved in this constituent group as a voting member



— Grand Sponsor



To be elected as a voting member in Grand Sponsor constituent group of the BoT, the candidates shall undertake to make donations to the structures of Ayb system (for the Ayb School) amounting to no less than USD 60,000 during the two years of the BoT's term of office.



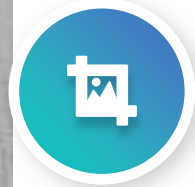
The BoT shall take a separate decision regarding inclusion of each members to this constituent group. The financial obligations shall be a necessary but not the only qualification to become a voting member of the constituent group. The decision of the BoT shall not be subject to explanation or comment.



The liabilities shall be sealed by an agreement between the School and the member of Grand Sponsor constituent group. Pursuant to such agreement, the annual payment shall be done during the two weeks that precede each year of operation of the BoT. Therewith, the source of investment must never be credit and/or borrowed means both for the School and for the Grand Sponsor, while the assets must be allocated for the purposes of the School.

Main Donor

with Financial Obligations



To be appointed as a voting member of the Permanent Sponsor with Financial Obligations constituent group, such person's donation to the structures of Ayb system during last 2 years must amount to no less than **USD 12,000**.



The candidate nominated by the Permanent Sponsor with Financial Obligation constituent group shall undertake to donate no less than **USD 12,000** during the BoT's two-year term of office.

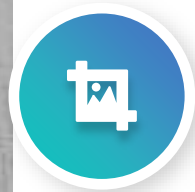


To retain membership in the Permanent Sponsor with Financial Obligations constituent group, the members must continue making donations to the structures of Ayb system. Therewith, the amount of donations must be no less than **USD 15,000** during **two** years.



The financial obligation is fixed by the contract. For both the School and the sponsor, the financial source of the donation should not be credit and / or borrowed funds, and the funds should be directed to the statutory purposes of the School

Continuous donor



To be appointed as a voting member of the Permanent Sponsor constituent group, the amount of donations made to the structures of Ayb system at the moment of election and for last 2 years must total no less than **USD 4000**.



To retain the seat of the voting member in the Permanent Sponsor constituent group, such member must continue making donations to the structures of Ayb system amounting to at least **USD 5,000** during two years.



If the membership is retained, the financial obligation is fixed in the contract. For both the School and the sponsor, the financial source of the donation should not be credit and / or borrowed funds, and the funds should be directed to the statutory purposes of the School.

Strategist



To be appointed as Strategist, the candidates shall be nominated and elected by the newly formed BoT during **two months** after its formation.



To be nominated as Strategist, the candidate must have at least a five-year experience in the field of education and apply such experience for the development of the School..



To be nominated as Strategist, the candidate must have a clear vision for the School development, be motivated and inspired by the idea of education development.





Ayb School Alumnus



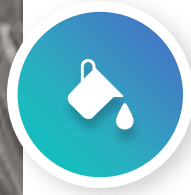
President of "Ayb" Alumni Club is a representative member in this group



Teaching Staff Representative



The teachers of Ayb Elementary, Middle and High Schools, the heads of the Project-Based Learning club, homeroom teachers and class mentors shall be eligible to be elected to the Teaching Staff Representative constituent group.



To be nominated and elected as the BoT member in the Teaching Staff Representative constituent group, the candidate must be a teacher of Ayb Elementary, Middle or High School, or have at least a **ten-year** employment history in the field of education.

BT

PROCEDURE OF FORMATION

- 01.** Inclusion in the BT constituent groups as a voter – on its own initiative and upon approval of the BT.
- 02.** Members/representatives of other governing bodies of the School shall not be eligible to be elected as BoT members. Other School employees, who are not members/representatives of the School's other governing bodies shall be eligible to be elected as BoT members.
- 03.** Until **October 17**, it is possible to Supplement the missing amount for a particular constituent group and join it as a voter
- 04.** If the candidate nominated for the BoT membership meets the requirements defined for more than one constituent group, he or she may participate as a voting member in each constituent group, however, as a candidate, he or she can opt for constituent group to be nominated in.
- 05.** The final composition of voting members for each constituent group shall be approved by the BoT.
- 06.** Candidates of each constituent groups may self-nominate or be nominated by any of the voters of the respective category from **22-27 October**.

BT

PROCEDURE

OF FORMATION

07.

Informing the community. Submit personal donation stories for approval. Donations - only in cash and in kind

08.

All necessary documents are published on the School's website: https://aybschool.am/ru/page/BoT_Elections_2023

09.

Approval of personal donations` until **October 6**

10.

The BT approves voter lists for each constituent group based on eligibility

11.

The BT notifies each category of the membership of that constituent group. Discussions can be organized within constituent groups.

The procedure of the in-group rating election

Constituent groups:

*Strategic Donor,
Grand Sponsor,
Main donor with Financial
Obligations,
Continuous donor*



Voting members of the constituent group shall have the number of votes equal to the number of seats envisaged for the constituent group. The votes shall be distributed among the candidates.



The candidates, who get the majority of votes, shall be declared the winners.



The rating election shall be one-round and secret.



A draw shall be held for the candidates of the same constituent group, who gained the equal number of votes.

The two-round election

Constituent groups:

*Teaching Staff
Representative*



In the first round of the two-round election, each voting member shall select no more than 3 candidates to endorse by distributing points among them. The most desired candidate shall receive 10 points, the second in the list shall receive 8 points and the third shall receive 6 points.



Those two candidates, who win the most votes shall qualify for the second round. A draw shall be held for those candidates, who gain the same number of votes.



During the second round, each voting member shall cast his or her vote for the one of the two candidates.



The candidate, who gets the majority of votes, shall be declared the winner.



In the event that both candidates gain the same number of votes, a draw shall be held.

OTHER REGULATIONS



- Each elected candidate shall confirm in writing the acceptance of all provisions of these Regulations and ethics clauses approved by the School's BoT by putting his or her signature to the bottom of a copy handed to him or her.
- The operating BoT shall approve the new BoT composition on the basis of the election results and the copies of these Regulations and ethics clauses signed by the candidates, as well as the donation agreements signed by the members of the constituent groups with financial obligation.
- The Regulations on the in-group election of constituent groups of the Board of Trustees of the Ayb Learning Hub shall be approved by the School BoT. Further amendments to this paper shall be made by the BoT.
- The candidates seeking both voting and non-voting seats on the Board of Trustees shall be notified that violation of any term, be that violation of the nomination or application submission term, shall make enrollment impossible. The decision of the BoT shall not be subject to appeal.
- The issues that cannot be settled by these Regulations shall be resolved in compliance with the School Charter and through decisions of the School Board of Trustees.
- Violation of the provisions of these Regulations and the ethics clauses, as well as the failure to fulfill obligations as a BoT member can result in exclusion of such member from the BoT.





OTHER REGULATIONS

- The designation of a 'donor' now signifies the collective engagement of both spouses in the community's affairs. With the donor's approval, their family is formally integrated into the community. During the election, donors have the option to indicate which spouse will stand for nomination or candidacy within any class group.
- In addition to the "Ayb" educational foundation, "Ayb" school and the central school of Dilijan, the "Identity and Values" platform was also included in the definition of the "Ayb" community. It is established by statement that donations to all structures of the system will be considered when compiling electoral lists.





Thank you